



Central
Bedfordshire
Together

Cheering Volunteering 2018

Nomination form



Nomination guidelines

1. Nominations are welcome for individuals, groups and organisations that live or work in Central Bedfordshire. (A map of Central Bedfordshire can be found on the council website. <http://my.centralbedfordshire.gov.uk/mycentralbeds.aspx>)
2. Nominations should be for one category only and submitted online, by email or by post to the address below.
3. All fully completed nominations received will be acknowledged by email. We may contact you and ask you to provide more information to support your nomination.
4. A judging panel appointed by the organisers will consider all the entries and select a winner and two highly commended in each category. The organisers cannot enter into correspondence on the merits of a particular nomination while it is being considered or if it does not succeed, and the decision of the panel is final.
5. **The closing date for nominations is 12pm on 2 April 2018.** Nominees who have been shortlisted will be notified by telephone or email during the week commencing 9 April 2018. Shortlisted nominees will be invited to the awards event on the evening of 5 June 2018 at The Grove Theatre, Grove Park, Court Drive, Dunstable, Beds LU5 4GP.
6. Late applications will not be accepted and the organisers cannot accept any liability for lost applications.
7. Volunteer experience / contributions must have taken place in the last 18 months, with the exception of the Lifetime Achievement Award.
8. Group nominees must have their organisation based in Central Bedfordshire, and / or provide their service primarily to communities in Central Bedfordshire.
9. Information contained in the nominations may be used as part of the promotional campaign for the event. By accepting a nomination, nominees agree to take part in media publicity. Details of award winners will be published in print and online.
10. Award winners from previous Cheering Volunteering events will not be eligible for nomination for the same award at subsequent events.

Submit your form

Online: www.centralbedfordshire.gov.uk/volunteerawards

Email: awards@centralbedfordshire.gov.uk

Post: FREEPOST RSJS GBBZ SRZT, Cheering Volunteering, Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Data Protection – Central Bedfordshire Council ensures that any personal data collected will be retained securely for as long as necessary and only used for legitimate council activities to facilitate the delivery of council services, or for the purpose of preventing and / or detecting fraud and / or crime, in accordance with the Data Protection Act 1998. Central Bedfordshire Council's Data Protection policy is available on the council website at www.centralbedfordshire.gov.uk/dpa, or by writing to the Corporate Data Protection Officer at Central Bedfordshire Council.

Award categories

Awards are grouped into the six categories listed below with a winner and two highly commended selected from each. The information below will help you to choose the right category for the individual, group or organisation you are nominating.

Young Volunteer of the Year	<p>This award is for individuals aged 18 and under who have made a positive impact on their community through volunteering.</p> <p>Perhaps they've been involved in a volunteering project by taking a leadership role or by expanding / developing the project. Whatever they've been involved in; this award recognises their passion, motivation and commitment.</p>
Volunteer of the Year	<p>This award is for individuals aged 19 and over who have made a positive impact on their community through volunteering.</p> <p>Perhaps they've been involved in a volunteering project by taking a leadership role or by expanding / developing the project. Whatever they've been involved in; this award recognises their passion, motivation and commitment.</p>
Volunteer Group of the Year	<p>This award is for a group or organisation that has demonstrated an outstanding volunteering contribution in Central Bedfordshire.</p> <p>Maybe they've contributed leadership, skills and / or time for the good of the community, are consistently dedicated, and have a direct positive impact on others.</p>
Outstanding Contribution	<p>Many people give unselfishly of their time and effort without realising that they are volunteering. Too often these people go without any recognition of the difference they have made to people's lives. This award is for an individual that has made a difference to you or someone you know, and has had a very definite, positive impact by going the extra mile.</p>
Lifetime Achievement	<p>This award is for an individual who is known for their exceptional contributions to volunteering over a significant number of years. Maybe they've contributed leadership, skills and / or time for the good of the community, are consistently dedicated, and have a direct positive impact on others.</p>
Sports Volunteer of the Year	<p>This award is for an individual, group or organisation that has demonstrated an outstanding volunteer contribution to physical activity and sport in Central Bedfordshire.</p>

Nomination Form

We're so pleased that you're joining us in celebrating the valued contribution that volunteers and volunteer organisations make to our lives and communities in Central Bedfordshire. The Cheering Volunteering event is sponsored by Central Bedfordshire Council, Biffa, Aragon Housing, Bedfordshire Fire & Rescue Service, ProLogis and Jeakins Weir.

Please use this form to nominate that special individual, group or organisation that has made a difference to your life or to the lives of others by volunteering. Please ensure you have read the nomination guidelines before completing this form.

Please note that all sections of the nomination form must be **fully completed**. We are unable to process incomplete nominations.

1. Your details (Nominator)

Name:	
Address (including postcode):	
Telephone:	
Email:	

2. Nominee details

Name:	
Address (if known, including postcode):	
Telephone:	
Email:	

3. Categories (Please tick relevant category for your nominee. More details about each category are available at the front of this form.)

Young Volunteer of the Year	<input type="checkbox"/>
Volunteer of the Year	<input type="checkbox"/>
Volunteer Group of the Year	<input type="checkbox"/>
Outstanding Contribution	<input type="checkbox"/>
Lifetime Achievement	<input type="checkbox"/>
Sports Volunteer of the Year	<input type="checkbox"/>

4. Reasons for your nomination

This is your chance to really show us how fantastic your nominee is!

In this section you need to tell us why you think the individual, group or organisation you are nominating should receive this award. Please write a minimum of 100 words, up to a maximum of 300 words. You can attach a separate sheet if you need to.

Please tell us about your nominee's voluntary contribution.

In writing your submission please give at least two examples with some explanation about how your nominee meets the criteria for the award you're nominating them for, and consider the following:

- What does your nominee do?
- Which organisation (s) does your nominee volunteer for?
- Who benefits from your nominee's voluntary work?
- What has the impact been of your nominee's voluntary work?
- How long has your nominee been volunteering?
- Where does the volunteering take place?
- Does your nominee live / have their base in Central Bedfordshire?

5. Where did you hear about the Cheering Volunteering Awards?

Newspaper	<input type="checkbox"/>
TV / Radio	<input type="checkbox"/>
Internet	<input type="checkbox"/>
Word of mouth	<input type="checkbox"/>
Previous winner / entrant	<input type="checkbox"/>
Voluntary organisation / charity	<input type="checkbox"/>
Volunteer Centre	<input type="checkbox"/>
Local event	<input type="checkbox"/>
Local library	<input type="checkbox"/>
Local council	<input type="checkbox"/>
Other – please specify	<input type="checkbox"/>

I confirm that to the best of my knowledge and belief, the information in this form is true and correct. I have discussed the nomination with my nominee, and they are happy to be nominated.



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Contact us...

by telephone: 0300 300 8000

by email: awards@centralbedfordshire.gov.uk

on the web: www.centralbedfordshire.gov.uk

Write to Central Bedfordshire Council, Priory House,
Monks Walk, Chicksands, Shefford, Bedfordshire SG17 5TQ