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**Council Tax**  
Certificate of Detention (Prison)

**Customer Accounts (Council Tax)**

Central Bedfordshire Council  
Watling House  
High Street North  
Dunstable  
Bedfordshire  
LU6 1LF

Please complete **Section 1** of this form and then ask a representative from the place of detention to complete the rest of the form to certify that the person named in Section 1 is in detention, for Council Tax disregard purposes. Once completed, please return the form to the address above.

If you have any questions, please contact us:

- **Telephone** 0300 300 8306
- **Email** counciltax@centralbedfordshire.gov.uk

**Section 1 – Person in Detention’s details**

Full name	<input type="text"/>
Previous address	<input type="text"/>
	Postcode
Council Tax reference number (if known)	<input type="text"/>

**Section 2 – Prison/Detention representative’s declaration**

**This section must be completed by a representative from the place of detention**

Sentence start date	<input type="text"/>
Earliest expected release date	<input type="text"/>
Prison identification number (if known)	<input type="text"/>

I confirm that the person detailed in Section 1 is detained in prison, hospital or some other place as detailed below because of a court order, sentence or warranty, **and** is not in detention for non-payment of Council Tax or fines.

<b>Signature</b>	<input type="text"/>
Full name	<input type="text"/>
Date	<input type="text"/>
Job title	<input type="text"/>
Name and full address of the place of detention	<input type="text"/>
	Postcode