

Council Tax discount for an apprentice

In order to qualify for this discount a person must be:

- Employed for the purpose of learning a trade, business, profession, office, employment or vocation; **and**
- For that purpose be undertaking a programme of training leading to a qualification accredited by the National Council for Vocational Qualifications (eg City & Guilds, BTEC); **and**
- Be employed at a salary, or in receipt of an allowance or both, which are in total:
 - i) substantially less than the salary they would be likely to receive if they had achieved the qualification, **and**
 - ii) no more than £195.00 per week (before Tax and National Insurance deductions)

I can confirm that the conditions above apply to:

Full name	
Address	

The person named is an Apprentice from (enter date)
to (enter date) and their gross weekly wage is £

I enclose a payslip and letter from their employer to confirm this

I can confirm that there are (enter number) adults aged 18 years or over that the above address including the person named above, and will notify you within 21 days if the circumstances giving rise to the discount change

Signature (of the person who is named on the Council Tax bill)	<input type="text"/>
Full name	<input type="text"/>
Date	<input type="text"/>
Address	<input type="text"/>